

How to make DFUMC Home Page a SHORTCUT on your Desktop

On the menu bar at the top, click **File**.

Down that list that pops up, will be: **Send**

Click that, and you'll see some options pop up.



Click: **Shortcut to Desktop**

Then, go to your desktop and you'll see a new icon called **Dalton First United Methodist Church**, with some type of picture by it.

Double Click that and you'll open up the Home Page.